



IAS PRELIM MOCK TEST PROGRAMME

- THE TEAM **VISION IAS**

Features:

- Special design Mock Tests with consideration of negative Marking pattern and actual requirement of UPSC
- Explanatory notes for Mock Tests Questions with proper source and reference
- Effective Online Support (Email & Chat) for removing all types of doubts and answering for specific questions
- Talking to our Experts for continuous guidance, feedback and support

WHY Mock Tests? – These special design Test Series serve the following ends:

- Understanding your current state preparedness and required action plans
- Judging yourself vis-a-vis the competition and corrective measure
- Development of a proper understanding of nature of questions against negative marking pattern
- Exposure to near actual competitive examination & Examination skills development
- Framing your mind towards actual pattern, toughness, Negative marking pattern and timing of the actual entrance examination.

Fees: Rs 3500

PUBLIC ADMINISTRATION PRELIM (15 TESTS): 2009

CONTENT & SCHEDULE

Test NO.	Test Code / Date of Test	Sections Covered	Topics covered
1.	Dec 7 , 2008 (Sunday) IPMTP/PAD/T-1	Introduction to public Administration	i).Meaning , Scope & significance ii). Evolution & Status of Discipline iii). Comparative Public Administration iv) Development Administration v). New Public Administration vi). New Public Management vii). State vs. Market Debate viii). Public Administration & Private Administration
2.	Dec 21 , 2008 (Sunday) IPMTP/PAD/T-2	Basic concepts & Principles	i). Organization ii). Hierarchy iii). Unity of Command iv). Span of Control v). Authority and responsibility vi). Coordination vii).Centralization & Decentralization viii).Delegation ix). Supervision x). Line & Staff
3.	Jan 4 , 2009 (Sunday) IPMTP/PAD/T-3	Theories of Administration	i).Scientific Management theory ii). Bureaucracy theory iii). Classical theory iv). Contribution of M P Follett v). Ideas of Chester Barnard vi). Human Relationship theory vii). Behavioral theory viii).system theory
4.	Jan 18 , 2009 IPMTP/PAD/T-4	Administrative behavior	i). Decision Making (Simon) ii). Communication and control iii). Leadership iv). Motivation Contribution of Maslow & Herzberg

5	<p>Feb 1 , 2009</p> <p>IPMTP/PAD/T-5</p>	<p>Accountability and Control</p> <p style="text-align: center;">+</p> <p>Financial Administration</p>	<p style="text-align: right;">Accountability and Control</p> <p>i). Concept of Accountability and Control - Legislative Control - Executive control - Judicial Control</p> <p>ii). Citizen and Administration - People Participation - Right to information - Civil Society</p> <p style="text-align: right;">Financial Administration</p> <p>i). Concept and form of Budget ii). Formulation of Budget iii). Enactment of Budget iv). Execution of Budget v). Account and Audit vi). Deficit Financing vii). Public Debt</p>
6	<p>Feb 15 , 2009</p> <p>IPMTP/PAD/T-6</p>	<p>Administration system</p> <p style="text-align: center;">+</p> <p>Personnel Administration</p> <p style="text-align: center;">+</p> <p>Civil Services of India</p>	<p style="text-align: right;">Administration system</p> <p>i). Administrative system of USA ii). Administrative system of UK iii). Administrative system of Japan iv). Administrative system of France</p> <p style="text-align: right;">Personnel Administration</p> <p>i). Role of civil services in developing society ii). The position Classification iii). Recruitment & Training iv). Promotion v). Pay and Service condition vi).Relation with political Executive vii). Administrative Ethics</p> <p style="text-align: right;">Civil Services of India</p> <p>i). All India Service ii).Central Service iii). Union Public Service Commission iv).Training of civil Servant v). Generalist vs specialist vi). Minister and Civil Servant Relation</p>
7	<p>Feb 22 , 2009</p> <p>IPMTP/PAD/T-7</p>	<p>Union Govt. & Administration part-I</p>	<p>i). British Legacy ii). Constitutional Context iii). The President iv). The Prime Minister & Council of Ministers v). Central Secretariat vi). Cabinet Secretariat vii). PMO</p>
8	<p>March 1 , 2009</p> <p>IPMTP/PAD/T-8</p>	<p>Union Govt. & Administration part – II</p>	<p>i). Planning Commission ii).Finance commission iii).Election Commission of India iv).Comptroller and Auditor General vi). Public sector undertaking</p>
9	<p>March 8 , 2009</p> <p>IPMTP/PAD/T-9</p>	<p>State Govt. & Administration</p> <p style="text-align: center;">+</p> <p>District Administration</p> <p style="text-align: center;">+</p> <p>Local Govt. in India</p>	<p>i).The Governor ii).The Chief Minister iii). Secretariat vi).The Chief Secretary v). Directorate vi). District Collector vii). Rural Local Government viii).Urban Local Government</p>

10.	March 15 , 2009 IPMTP/PAD/T-10	Semi composite Test (Administration concepts)	All the topics of <ul style="list-style-type: none"> ◆ An Introduction of Public Administration ◆ Theory of Administration ◆ Basic concepts and principles ◆ Administrative Behavior ◆ Accountability & Control ◆ Administrative system ◆ Personal Administration ◆ Financial Administration
11.	March 22 , 2009 IPMTP/PAD/T-11	Semi composite Test (Indian Administration)	All the topics of <ul style="list-style-type: none"> ◆ Union Govt. & Administration part ◆ State Govt. and Administration ◆ District Administration ◆ Local Govt. in India ◆ Civil Services of India
12.	March 29 , 2009 IPMTP/PAD/T-12	FULL LENGTH TEST – I	COMPLETE SYLLABUS OF PUB. ADMN. PRE.
13	April 5 , 2009 IPMTP/PAD/T-13	FULL LENGTH TEST – II	COMPLETE SYLLABUS OF PUB. ADMN. PRE.
14	April 12 , 2009 IPMTP/PAD/T-14	FULL LENGTH TEST - III	COMPLETE SYLLABUS OF PUB. ADMN. PRE.
15	April 19 , 2009 IPMTP/PAD/T-15	FULL LENGTH TEST – IV	COMPLETE SYLLABUS OF PUB. ADMN. PRE.

STARTING ON: DECEMBER 2008

NOTE:

1. For any change of the schedule & information, Please visit Vision IAS website: www.visionias.cfsites.org
2. For in-depth Micro and Macro analysis of any topics & Sections , Question pattern & Trend Analysis on the basis statistics as well as expert Guidance & experience, Please contact at : ajay_uor@yahoo.com
3. **Dispatch Mode:** PDF Format Mock Test (Soft copy through email) as well as Printed Format Mock Test (Hard Copy through Air mail).

REGISTRATION OPEN

www.visionias.cfsites.org

-THE TEAM VISION IAS

www.visionias.wordpress.com

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